

EXHIBIT J

DC-48B

INMATE PROGRESS REPORT

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF CORRECTIONS

Inmate # GM1483 Name SHEGOG, Joseph William
 Job Title CI - COMMISSARY FOR INMATE EMPLOYMENT \ CI DISTRIBUTION CENTER \ Pay Class 1
 Location Bldg 6 CREW 4 (J LYNN) Assignment C.I. Pay Step B
 Report Period 09/26/2019-11/18/2019 Date 11/18/2019

Definition of Ratings

Above Average: The inmate consistently displays above average work habits, does more than expected, and demonstrates personal initiative. The inmate is absent only for legitimate reasons.

Average: The inmate consistently displays average work habits, but does only what is expected and demonstrates little personal initiative. The inmate is cooperative, but may miss an occasional workday without a legitimate reason.

Below Average: The inmate does not demonstrate a sincere interest in developing positive work habits. The inmate usually reports to work but shows little desire to perform or learn work without repeated orders. The inmate may occasionally be disruptive in the work setting and/or demonstrate increasing absenteeism.

Poor: The inmate is frequently absent from the work site or only reports because he/she has been ordered to do so. The inmate is routinely disruptive in the work setting, demonstrates little or no interest in the job assignment, and shows no motivation to learn the job.

	Above Average	Average	Below Average	Poor	Rating
JOB PERFORMANCE					
Quality of Work	X				1
Quantity of Work		X			2
Use of Working Time		X			2
Care of Working Area		X			2
Handling of Tools and Equipment	X				1
Use of Materials	X				1
Use of Training and Instruction		X			2
Work Effort in Relation to Potential		X			2
ATTITUDE AND RELATIONSHIPS					
Towards Peers	X				1
Towards Supervisor	X				1
Towards Job		X			2
Towards Constructive Feedback		X			2
PERSONAL CHARACTERISTICS					
Dependability (includes attendance)	X				1
Initiative		X			2
Acceptance of Responsibility		X			2
Personal Appearance		X			2
Behavior on the Job	X				1

Officer's Signature

Date

Supervisor's Signature

Date

Inmate Signature

#

GM1483

Date

11-19-19

Bldg 6

PROBLEM AREAS

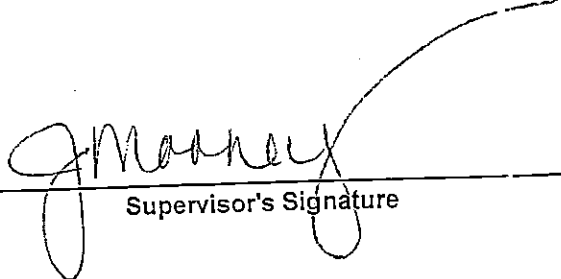
Check any of the following items which appear important

- ☐ Uses obscene language often
- ☐ Slow in meeting formations
- ☐ Chronic complainer
- ☐ Argumentative

- ☐ Quick-tempered
- ☐ Careless with equipment
- ☐ Disregards safety precautions
- ☒ Does only the minimum amount of work to keep out of trouble

COMMENTS: (Please provide any comments you have about the inmate, especially about those areas you feel need the attention of the inmate for improvement.

Shegog has minimal errors on a scan station, however his overall orders per hour is low; averaging 25/26 per hour instead of the 35 or more. At times, he has to work alone when his scan partner has is on the back dock. Shegog needs to show improvement on a scan station while maintain a low errors.



Supervisor's Signature

11.18.19
Date